



MAKING A DONATION TO THE COLLEGE OF ST. BARNABAS
Registered Charity No. 205220

PART A: STANDING ORDER MANDATE

To The Manager _____ (please insert name and address of your bank)

_____ Postcode _____

Account Name _____

Account No.

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Sort Code

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Please pay to **The College of St. Barnabas, sort code 20-23-97, account no. 50653594**
at Barclays Bank plc, 17-21 High Street, EAST GRINSTEAD RH19 3AH

The sum of £ _____ (please confirm amount in words) _____

Payment start date / / and thereafter monthly / quarterly / annually* until further notice

THIS INSTRUCTION CANCELS ANY PREVIOUS STANDING ORDER IN FAVOUR OF THE COLLEGE OF ST. BARNABAS

Signatory 1 _____ Name _____

Signatory 2 _____ Name _____

PART B: Gift Aid declaration – for past, present & future donations

If you are a UK taxpayer you can increase the value of your gift to us – whether standing order or cheque – **at no extra cost to yourself.**

Please treat as Gift Aid donations all qualifying gifts of money made:

today in the past 4 years in the future. Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Donor's details

Title ----- First name or initial(s) -----

Surname -----

Full home address -----

Postcode -----

Date -----

Signature -----

Please notify the College of St. Barnabas if you: Want to cancel this declaration / Change your name or home address / No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

The College of St. Barnabas is a registered charity and is financially independent of the Church of England. As a charity we rely on the kindness and generosity of individual donors, charitable trusts and foundations, and Parochial Church Councils to enable us to carry out our caring ministry.

Please return your completed form together with your donation, if applicable, to

College of St. Barnabas
Freepost RLXB-KZXK-SZXJ
Blackberry Lane
LINGFIELD RH7 6NJ

Thank you for your help.

PRIVACY STATEMENT

We would like to keep you up-to-date with life at the College, so we retain information you give us. Any information you give us is securely held at the College of St. Barnabas and may be used in connection with our charitable, educational and social activities including stakeholder relations and fundraising. Under the terms of the Data Protection Act 1998 you have the right to object to the use of your data for any of the above purposes. Please write to "Data Management" at the above address if you wish to opt out.